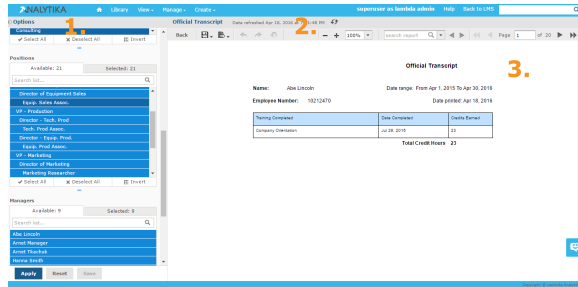


Elements of a Report

Reports consist of three main sections, two of which are available in exported copies outside of the Report Viewer:

1. The **Options** column contains all of the designated filters included with the report. Use these sets of filters to select the necessary data to be displayed in the Report. Click **Apply** or **Reset** to save or revert your changes.
2. The **Report Viewer Tool Bar** is available when Running a Report in the Report Viewer. The buttons and options available allow you to export, save, zoom, search, and navigate the Report. When you export a Report, this options are no longer available in the exported copy.
3. The **Viewing Canvas** contains the visualizations of the Report (Tables, Charts, or Crosstabs, as selected in the Ad Hoc View).



Related Topics

[Reports in the Zoola Workflow](#)

[The Report Viewer](#)

[Creating a New Report from a Template](#)

[Report Filters](#)